



UNIONTOWN AREA HIGH SCHOOL

UNIONTOWN AREA SCHOOL DISTRICT

Directions for Entering Course Requests

Making Course Requests

- Students should utilize the “Course Request Sheet” in order to plan request courses.
- Log on to <https://studentsis.csiu-technology.org/uasd>.
 - Type in your user name. This is your existing student identification number.
 - Type in your password.
- You’re logged in!
 - Click on the “Course Request” tab at the top of the page.
 - On the right side of the page click on “New Request”.
 - Begin the Course Request Process be sure to follow the scheduling instructions for the selection of classes that are included on the back of this page.
 1. From the “Department” drop-down menu, choose a department: for example “Language Arts”
 2. From the “Course” drop-down menu, choose the course you wish to request: for example “AP Language”
 3. Click “Save”.
 4. Continue choosing your courses until you have requested 8 total credits (7.5 for FCCTI students) for the 2022-2023 school year.
 5. Students will attend meetings conducted by the guidance counselors to assist in the course request process.

Our 2022-2023 Course Catalog as well as all other scheduling documents are available for families and students through our website, <http://uhs.uasdschools.org/scheduling/>. Please use this document to assist you in selecting your courses. Also, you will find essential information detailing curricular offerings, graduation requirements, and the scheduling timeline. You are encouraged to use this as a guide throughout the scheduling process.